



# Copyright Disclosure Form

**FOR OFFICE USE ONLY**

Date Rec'd: \_\_\_\_\_

Case No: \_\_\_\_\_

All information requested in this Copy Disclosure Form (CDF) must be completed to expedite the disclosure process. Any missing or incomplete information may delay processing. Submitted CDFs are confidential. For guidance on how to complete this CDF, call the Intellectual Property-Technology Transfer Office at 575-646-2791 or visit [arrowheadcenter.nmsu.edu/ip](http://arrowheadcenter.nmsu.edu/ip)

## 1. Title of the Work

(Please provide a brief descriptive title to identify the work.)

## 2. Description of the Invention

(If software is part of this disclosure, please also complete Appendix A, and check here: SOFTWARE .)

## 3. Name(s) of Author(s)

NMSU Author(s)		
Name:	Citizenship:	Position:
School or Division:	Work Address:	
Department:	NMSU Mail Code:	
Work Phone:	Email:	Contribution Percentage (All Inventors = 100%):
Home Phone:	Home Address:	
Name:	Citizenship:	Position:
School or Division:	Work Address:	
Department:	NMSU Mail Code:	
Work Phone:	Email:	Contribution Percentage (All Inventors = 100%):
Home Phone:	Home Address:	



9. I have reviewed the [NMSU IP Policy](#) and discussed implementation guidelines with the IP TT Office Representative and agree to abide by the terms therein.

**Please Sign and Date in BLUE INK**

**Signatures of all authors**

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Author Signature

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Date

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Author Signature

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Date

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Author Signature

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Date

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Author Signature

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Date

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Author Signature

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Date

**Send Completed Form to:**

Office of Intellectual Property and Technology Transfer Office  
Arrowhead Center  
New Mexico State University  
MSC 3IPO  
P.O. Box 30001  
Las Cruces, NM 88003  
Tel. (575)646-2791 Fax (575)646-6073

Or submit the form electronically:

**If Disclosure of additional Authors is needed:**

NMSU Author(s)		
Name:	Citizenship:	Position:
School or Division:	Work Address:	
Department:	NMSU Mail Code:	
Work Phone:	Email:	Contribution Percentage (All Inventors = 100%):
Home Phone:	Home Address:	
Name:	Citizenship:	Position:
School or Division:	Work Address:	
Department:	NMSU Mail Code:	
Work Phone:	Email:	Contribution Percentage (All Inventors = 100%):
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Name:	Citizenship:	Position:
School or Division:	Work Address:	
Department:	NMSU Mail Code:	
Work Phone:	Email:	Contribution Percentage (All Inventors = 100%):
Home Phone:	Home Address:	
Name:	Citizenship:	Position:
School or Division:	Work Address:	
Department:	NMSU Mail Code:	
Work Phone:	Email:	Contribution Percentage (All Inventors = 100%):
Home Phone:	Home Address:	

**NMSU COPYRIGHT DISCLOSURE FORM  
APPENDIX A (For Software)**

**1. Recommended Hardware Requirements:**

Computer Manufacturer/Model:	_____
Internal Memory Requirements:	_____
Input/Output Devices:	_____
Other Peripherals:	_____

**2. Recommended Operating System Requirements:**

Operating System, Version No.:	_____
Compile:	_____
Other Software Required:	_____

**3. Documentation**

(For each item identify type of document: [A] HARD COPY; [B] ON-LINE; [C] BOTH; [D] NONE.)

User's Guide	Control Information	Sample Problem Input
Installation Guide	Data Libraries	Sample Problem Output
Technical Documentation	Illustrations	

**4. Media**

Media Type:	_____	
Media Contains:	Source Code	Object Code

**5. Copyright Questions**

(Please answer **Yes** or **No** to the following questions. If any answers are yes, attach an additional sheet with explanations.)

_____	Was any of the code written by someone who is not listed as an author (e.g., student performing under direction of faculty)?
_____	Was any of the code used subject to a prior copyright or patent?
_____	Has the software been discussed and/or any of the code published in a thesis or article?
_____	Does the software include creator acknowledgment?
_____	Does the software include a copyright notice?
_____	Does the software include a sponsorship acknowledgment?

**6. Marketing Questions**

Describe the audience for whom the item was designed:

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Are there similar items currently in the marketplace?

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